

**Director  
Defense Security Cooperation Agency  
201 12<sup>th</sup> St South, Suite 203  
Arlington VA 22203-5408**

Dear Sir:

The Government of [insert country] hereby appoints [insert name] whose address is [insert address] as its Agent for the purpose of receiving deliveries of the following items on LOA [insert case identifier]: [insert list of items]. Above items shall be used for the [manufacture/assembly/repair/rehabilitation]\* of the [insert program].

Said Agent is hereby authorized to sign in the name of the Government of [insert country] as its Agent for the receipt of these items as indicated by the shipping instructions contained in the LOA. The Government of [insert country] undertakes to instruct [insert name] as its Agent to maintain possession of the above-specified items in accordance with the LOA until transferred by such Agent of the Government of [insert country].

Sincerely,

(Signed by Minister or Deputy Minister of Defense level)

Such agency is acknowledged.

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(Signature of Agent)

\*Insert words describing the Agent's functional