



DEFENSE SECURITY COOPERATION AGENCY

2800 DEFENSE PENTAGON

WASHINGTON, D.C. 20301-2800

25 APR 2011

MEMORANDUM FOR THE DEPUTY UNDER SECRETARY OF THE AIR FORCE FOR
INTERNATIONAL AFFAIRS
DEPUTY ASSISTANT SECRETARY OF THE ARMY FOR
DEFENSE EXPORTS AND COOPERATION
DEPUTY ASSISTANT SECRETARY OF THE NAVY FOR
INTERNATIONAL PROGRAMS
DIRECTOR, DEFENSE CONTRACT MANAGEMENT AGENCY
DIRECTOR FOR SECURITY ASSISTANCE, DEFENSE FINANCE
AND ACCOUNTING SERVICE – INDIANAPOLIS OPERATIONS
DIRECTOR, DEFENSE INFORMATION SYSTEMS AGENCY
DIRECTOR, DEFENSE LOGISTICS AGENCY
DIRECTOR, DEFENSE LOGISTICS INFORMATION SERVICE
DIRECTOR, DEFENSE REUTILIZATION AND MARKETING
SERVICE
DIRECTOR, DEFENSE THREAT REDUCTION AGENCY
DIRECTOR, NATIONAL GEOSPATIAL-INTELLIGENCE
AGENCY
DEPUTY DIRECTOR FOR INFORMATION ASSURANCE,
NATIONAL SECURITY AGENCY

SUBJECT: Updated Implementing Agency (IA) Return Reason Codes in the Defense Security Assistance Management System (DSAMS), DSCA Policy 11-03

This memorandum provides updated return reason codes added to DSAMS for Letter of Offer and Acceptance (LOA) documents returned to the IAs by the Case Writing Division (CWD). These new return codes complement existing codes used for returns during the LOA review process.

DSAMS has historically been used to track reasons for returning LOA documents. This information is provided by the CWD quarterly through DSAMS reports to the Security Cooperation community. A category of returns that is reported each quarter is "IA Requested Returns." This category does not provide sufficient detail to extrapolate the specific reasons for returning LOA documents. As a result, this update expands the return category to identify specific reasons IAs request LOA documents be returned to the development phase for rework.

To ensure IA requested return information is captured accurately, IA reviewers must provide a brief statement by email to the CWD and enter a case remark in DSAMS detailing the reason for the return. Attached are return codes that will be assigned by the CWD to more accurately reflect IA requested returns in DSAMS. Codes denoted with an "S" correspond with the CWDDOCTRN milestone; codes denoted with a "T" correspond with the WDOCTRN milestone. Return requests for

cases in Write status should be sent to: loa-draft-cwd@cwd.dsca.mil, and return requests for cases in Review or Pending status should be sent to: loa-cwd@cwd.dsca.mil.

This guidance is effective June 1, 2011 to coincide with the next DSAMS report cycle. If you have questions regarding these codes or this process, please contact Ms. Regina Martin, (937) 904-4607 (DSN 674); email Regina.Martin@cwd.dsca.mil. For questions regarding the SAMM please contact Ms. Michelle Davis, (703) 601-3843; e-mail michelle.davis@dsca.mil.



Scott Schless
Principal Director
Strategy

Attachment:
As stated

cc:
STATE/PM-RSAT
AFRICOM
CENTCOM
EUCOM
JFCOM
NORTHCOM
PACOM
SOCOM
SOUTHCOM
TRANSCOM
USASAC
SATFA TRADOC
NAVICP
NETSAFA
AFSAC
AFSAT
DISAM

IA Requested Return Reason Codes

| Title Category | Return Reason Code |
|--|--------------------|
| General | (1 Series) |
| Electronic Copies Missing | S/T13 |
| Customer Request Entry Missing | S/T14 |
| Undocumented Requirement Changes Required | S/T15 |
| Releaseability, Notifications & Approvals | (2 Series) |
| Releaseability | S/T21 |
| EUM | S/T22 |
| 36(b) Incorrect/Missing | S/T24 |
| MTCR Approval/CPI Statement Missing | S/T25 |
| Missing Waivers – Yockey/NC | S/T27 |
| Missing Approvals | S/T28 |
| Requirements & Line Issues | (3 Series) |
| LOR/LOA Requirements Mismatch – No Justification | S/T31 |
| New LOR identified | S/T32 |
| MASL/Description Mismatch | S/T34 |
| Availability/PoP/LT Incorrect | S/T35 |
| SCML Issues | S/T36 |
| SC/ORC/DTC Codes | S/T37 |
| LM/OA/ABAA Codes | S/T38 |
| Shipped/Complete Status Change | S/T39 |
| Funding | (4 Series) |
| Funding – Term of Sale/Type of Assistance Code | S/T41 |
| Funding – Insufficient Funds | S/T42 |
| Funding - Other | S/T43 |
| Pricing | (5 Series) |
| Pricing - CAS | S/T51 |
| Pricing - NC | S/T52 |
| Pricing - LSC | S/T53 |
| Pricing - Admin Surcharge | S/T54 |
| Pricing – PCH&T | S/T55 |
| Pricing – Line Value <Expenditure Value (DIFS) | S/T56 |
| Pricing – Other Pricing Change | S/T57 |
| Pricing – OC/OP Justification Missing | S/T58 |

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|--|-------------------|
| Payment Schedules | (6 Series) |
| Payment Schedule Change | S/T61 |
| Notes | (7 Series) |
| Notes – Service Other | S/T71 |
| Manpower | (8 Series) |
| MTDS Missing or Insufficient | S/T81 |
| Manpower – Std Level of Service Issues | S/T82 |
| Other Case/Document Issues | (9 Series) |
| Preamble Revision(s) | S/T91 |
| Undocumented Policy Changes | S/T97 |
| Other – IA Responsibility | S/T98 |