



DEFENSE SECURITY COOPERATION AGENCY

WASHINGTON, DC 20301-2800

20 DEC 2000

In reply refer to:  
I-00/013376

MEMORANDUM FOR DEPUTY UNDER SECRETARY OF THE ARMY  
(INTERNATIONAL AFFAIRS)  
ATTN: SAUS-IA-DSZ

DIRECTOR, NAVY INTERNATIONAL PROGRAMS OFFICE  
DEPARTMENT OF THE NAVY

DEPUTY UNDER SECRETARY OF THE AIR FORCE  
(INTERNATIONAL AFFAIRS)  
DEPARTMENT OF THE AIR FORCE

SUBJECT: Defense Security Assistance Management System (DSAMS) Configuration  
Control Board

The DSAMS Case Development and Case Implementation Modules (CDM and CIM) are in "live" production and working quite successfully. Nearly all Letter of Offer and Acceptance (LOA) documents and leases are now being prepared and implemented using DSAMS and we are pleased with the overall consistency and standardization we have been able to achieve. We have a long way to go, but the overall LOA production processes have greatly improved---largely due to your outstanding work during CDM/CIM development efforts and subsequent training.

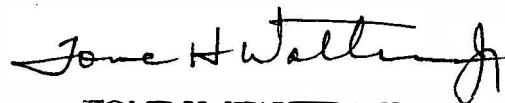
In order to maintain this success in the production environment, we must carefully consider and monitor any future changes to the system. During the CDM/CIM development period, coordination of changes occurred informally largely via electronic mail. Now that DSAMS is in fact a production system, we need to institute a more formal process. With this in mind, we are pleased to announce the creation of an official DSAMS CCB effective immediately. The purpose of the board is to review any proposed changes to the DSAMS production databases to ensure these changes are consistent with approved policies. Each change will also be reviewed for necessity and prioritized accordingly before being submitted to the DSAMS Program Management Office (PMO) for inclusion into DSAMS.

The DSAMS PMO currently reviews all changes and controls those that involve: data fixes, system integrity, security, technology upgrades, and software "bugs." The PMO will continue to work these issues and bring any concerns to the DSAMS CCB for resolution. No changes or enhancements to business functionality will be made to the DSAMS production databases without the approval of the DSAMS CCB.

I am appointing Beth Baker, DSCA/PSD-PMD as the Chairman of the CCB. Since her office is responsible for many of the policies and procedures included within DSAMS, it is

critical they take a leadership role in considering any future requirements and changes. Once again, we are asking for your help to ensure the needs of your individual Service are also considered in this process. Each Military Department is requested to appoint an individual to serve on the board. This representative will be responsible for reviewing changes from your unique Service perspective and providing recommendations on approval/disapproval and priority. Please identify your representative to Ms. Baker as quickly as possible. Once all the representatives have been named, a meeting will be held to determine how the board will operate and begin work on the backlog of changes that have already been submitted.

Thank you in advance for your support. Together we can build on our successes and ensure DSAMS continues to meet all of our needs.



**TOME H. WALTERS, JR.  
LIEUTENANT GENERAL, USAF  
DIRECTOR**

cc:  
AFSAC  
USASAC  
DLA  
DTRA  
DISA  
DLIS  
DFAS-DE  
NIMA  
DRMS  
DCMA