10 JAN 2014

MEMORANDUM FOR DIRECTOR, DEFENSE THREAT REDUCTION AGENCY
DIRECTOR, DEFENSE INFORMATION SYSTEMS AGENCY
DIRECTOR, DEFENSE LOGISTICS AGENCY
DIRECTOR, NATIONAL GEOSPATIAL INTELLIGENCE AGENCY
DIRECTOR, MISSILE DEFENSE AGENCY
DIRECTOR, DEFENSE CONTRACT MANAGEMENT AGENCY
DEPUTY UNDER SECRETARY OF THE AIR FORCE FOR INTERNATIONAL AFFAIRS
DEPUTY ASSISTANT SECRETARY OF THE ARMY FOR DEFENSE EXPORTS AND COOPERATION
DEPUTY ASSISTANT SECRETARY OF THE NAVY FOR INTERNATIONAL PROGRAMS
DIRECTOR, DEFENSE LOGISTICS AGENCY DEFENSE LOGISTICS INFORMATION SERVICE
DIRECTOR, DEFENSE LOGISTICS AGENCY DISPOSITION SERVICES
DIRECTOR FOR SECURITY ASSISTANCE, DEFENSE FINANCE AND ACCOUNTING SERVICE - INDIANAPOLIS OPERATIONS
DEPUTY DIRECTOR FOR INFORMATION ASSURANCE, NATIONAL SECURITY AGENCY

SUBJECT: Reverting Accelerated Case Closure Procedures (ACCP) Final Closed Case to Interim Closed Status (Defense Security Cooperation Agency (DSCA) Policy 13-65, SAMM E-Change 244)

       This memorandum provides updated policy regarding the movement of ACCP final closed cases to interim closed status to allow for the processing of valid, post-closure financial activity. To ensure the viability of each purchaser's Case Closure Suspense Account (CCSA), charges that exceed the unliquidated obligation (ULO) value assessed at interim closure by $100,000 or more or will reduce the CCSA balance of the purchaser by more than 75% will now require the Implementing Agency (IA) to consult with DSCA (Directorate of Business Operations, Financial Policy and Analysis Division) before moving a case to interim closure status. DSCA will determine if the IA should proceed with the closure type change or the case should be reopened to bill the customer directly on the DD Form 645, "Foreign Military Sales Billing Statement."

       A query will be developed in the Security Cooperation Management Suite (SCMS) to assist IAs in validating CCSA account balances. Until this query is released, IAs should contact DSCA (Directorate of Business Operations, Financial Policy and Analysis Division) for balance information, as required.

The attachment updates the Security Assistance Management Manual (SAMM) Chapter 16 and Appendix 7 – Reconciliation and Closure Guide (RCG) to reflect this policy change. If you have any questions regarding this guidance, please contact Brad Bittinger, DSCA DBO/FPA, brad.bittinger@dsca.mil, 703-602-1360.

James Worm
Principal Director
Business Operations

Attachment:
As stated

cc:
STATE/PM-RSAT
DISAM
USASAC
SATFA
TRADOC
USACE
NAVSUP WSS
NETSAFA
AFSAC
AFSAT
AFCEE
MARCOR IP
SCETC
USCG International Affairs (G-CI)
AFRICOM
CENTCOM
EUCOM
NORTHCOM
PACOM
SOUTHCOM
JFCOM
SOCOM
TRANSCOM

Policy Change Regarding Reverting Accelerated Case Closure Procedures (ACCP) Final Closed Case to Interim Closed Status (Defense Security Cooperation Agency (DSCA) Policy 13-65, SAMM E-Change 244)

SAMM, Chapter 16

1. Replace 16.4.14.2. in its entirety with the following:

   C16.4.14.2. During Final Closure Status. For processing additional disbursement, obligation and expenditure authority transactions, ACCP cases previously in final closure status (closure type '3'), must revert to interim closure status (closure type '2'). When charges exceed the ULO value assessed at interim closure by $100,000 or more or they will reduce the CCSA balance of the purchaser by more than 75%, the IA shall consult with DSCA (Directorate of Business Operations, Financial Policy and Analysis Division) before moving a case to interim closure status. DSCA will determine if the IA should proceed with the closure type change or if the case should be reopened.

SAMM, Appendix 7 (Reconciliation and Closure Guide)

1. Replace A7.C4.13.1. in its entirety with the following:

   A7.C4.13.1. Interim Closure Status. Once the case has reached interim closure (closure type '2') status, only obligation ('R' series) work in process performance reporting 'ND' and disbursement/EA ('S' series) transactions relating to post-closure charges can process (Refer to Figure A7.C4.F9.). All delivery performance ('NA') transactions shall reject during interim closure. ACCP allows charges that exceed the ULO to process programmatically (certain restrictions apply for individual ACCP participating countries). When charges exceed the ULO value assessed at interim closure by $100,000 or more or they will reduce the CCSA balance of the purchaser by more than 75%, DSCA (Business Operations Directorate, Financial Policy and Analysis Division) may authorize the case to be reopened in order to process the additional charges. Based on the specific transaction, funds may be withdrawn from or deposited into the CCSA (refer to additional details in Appendix 7, Chapter 5). Table A7.C4.T6. illustrates transactions to process charges received while a case is interim closed:

2. Replace A7.C4.13.2. in its entirety with the following:

   A7.C4.13.2. Final Closure Status. For processing additional disbursement, obligation and expenditure authority transactions, ACCP cases previously in final closure status (closure type '3'), must revert to interim closure status (closure type '2'). When charges exceed the ULO value assessed at interim closure by $100,000 or more or they will reduce the CCSA balance of the purchaser by more than 75%, the IA shall consult with DSCA (Directorate of Business Operations, Financial Policy and Analysis Division) before moving a case to

interim closure status. DSCA will determine if the IA should proceed with the closure type change or if the case should be reopened. Any non-ACCP transactions require the case to be reopened.

3. Replace A7.C4.15.1.4. in its entirety with the following:

A7.C4.15.1.4. For additional processing against ACCP cases, a Direct Final or Final after Interim closed case returns to interim closure status. However, when charges exceed the ULO value assessed at interim closure by $100,000 or more or they will reduce the CCSA balance of the purchaser by more than 75%, the IA shall consult with DSCA (Directorate of Business Operations, Financial Policy and Analysis Division) before moving a case to interim closure status. DSCA will determine if the IA should proceed with the closure type change or if the case should be reopened.