



DEFENSE SECURITY COOPERATION AGENCY  
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WASHINGTON, D.C. 20301-2800

13 JUL 2016

MEMORANDUM FOR DEPUTY UNDER SECRETARY OF THE AIR FORCE FOR  
INTERNATIONAL AFFAIRS  
DEPUTY ASSISTANT SECRETARY OF THE ARMY FOR  
DEFENSE EXPORTS AND COOPERATION  
DEPUTY ASSISTANT SECRETARY OF THE NAVY FOR  
INTERNATIONAL PROGRAMS  
DIRECTOR, DEFENSE CONTRACT MANAGEMENT AGENCY  
DIRECTOR DEFENSE FINANCE AND ACCOUNTING SERVICE,  
SECURITY COOPERATION ACCOUNTING  
DIRECTOR, DEFENSE INFORMATION SYSTEMS AGENCY  
DIRECTOR, DEFENSE LOGISTICS AGENCY  
DIRECTOR, DEFENSE LOGISTICS INFORMATION SERVICE  
DIRECTOR, DEFENSE REUTILIZATION AND MARKETING  
SERVICE  
DIRECTOR, DEFENSE THREAT REDUCTION AGENCY  
DIRECTOR, MISSILE DEFENSE AGENCY  
DIRECTOR, NATIONAL GEOSPATIAL-INTELLIGENCE  
AGENCY  
DEPUTY DIRECTOR FOR INFORMATION ASSURANCE,  
NATIONAL SECURITY AGENCY

SUBJECT: Revision to the Associated Letters of Offer and Acceptance Note, DSCA Policy 16-38, [SAMM E-Change 319]

References: (a) DSCA Policy Memo 16-22, Update to the Building Partner Capacity Authorities in Chapter 15 of the Security Assistance Management Manual (SAMM), April 11, 2016

Effective immediately, this memorandum updates the Associated Letters of Offer and Acceptance Note originally issued in reference (a). An additional template enables the required Defense Institute of International Legal Studies case for each Section 2282 tranche to reference all approved programs and countries vice all Letters of Offer and Acceptance. Should you require further information, please contact Ms. Caroline Chin, [caroline.s.chin.civ@mail.mil](mailto:caroline.s.chin.civ@mail.mil).

A handwritten signature in black ink, appearing to read "Rob Helfant", is positioned above the typed name.

Rob Helfant  
Principal Director  
Strategy Division

Attachment: As Stated

cc:

STATE/PM-RSAT

DISAM

USASAC

SATFA TRADOC

USACE

NAVICP

NETSAFA

AFSAC

AFSAT

AFCEE

JFCOM

SOCOM

EUCOM

CENTCOM

NORTHCOM

PACOM

AFRICOM

SOUTHCOM

TRANSCOM

## Security Assistance Management Manual (SAMM), E-Change 319

1. Update this note in Security Assistance Management Manual, Appendix 6:

### Associated Letters of Offer and Acceptance

#### Note Usage

BPC

Mandatory for LOAs that utilize Section 2282 funds or transfer authorities that utilize the Section 2282 execution process. Mandatory for any Modifications and Amendments if not included on the basic case.

#### References

DSCA Policy Memo 16-38

#### Note Input Responsibility

IA

#### Note Text

Varies. Use the following template for all equipment and service cases:

“This Letter of Offer and Acceptance (LOA) supports the Congressionally Notified program for [Country- Program Title], executed under authority of Title 10 United States Code, Section 2282. The following associated LOAs are managed by other executing offices within the United States Government:

XX-X-XXX

XX-X-XXX

XX-X-XXX

XX-P-XXX (DIILS case for the tranche).”

For all Defense Institute for International Legal Studies (DIILS) training cases use the following template:

“This Letter of Offer and Acceptance (LOA) provides the required respect for human rights and fundamental freedoms training for programs executed under authority of Title 10 United States Code, Section 2282. This training supports LOAs for the following Congressionally Notified programs:

[Country- Program Title],

[Country- Program Title], and

[Country- Program Title].”