



DEFENSE SECURITY COOPERATION AGENCY
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WASHINGTON, D.C. 20301-2800

15 MAR 2021

MEMORANDUM FOR COMMANDERS OF THE COMBATANT COMMANDS
DEPUTY ASSISTANT SECRETARY OF THE ARMY FOR
DEFENSE EXPORTS AND COOPERATION
DEPUTY ASSISTANT SECRETARY OF THE NAVY FOR
INTERNATIONAL PROGRAMS
DEPUTY UNDER SECRETARY OF THE AIR FORCE FOR
INTERNATIONAL AFFAIRS
DIRECTOR, DEFENSE CONTRACT MANAGEMENT AGENCY
DIRECTOR, SECURITY ASSISTANCE, DEFENSE FINANCE AND
ACCOUNTING SERVICE
DIRECTOR, DEFENSE INFORMATION SYSTEMS AGENCY
DIRECTOR, DEFENSE LOGISTICS AGENCY
DIRECTOR, DEFENSE THREAT REDUCTION AGENCY
DIRECTOR, MISSILE DEFENSE AGENCY
DIRECTOR, NATIONAL GEOSPATIAL-INTELLIGENCE
AGENCY
DIRECTOR, DEFENSE LOGISTICS INFORMATION SERVICE
DIRECTOR, DEFENSE LOGISTICS AGENCY DISPOSITION
DEPUTY DIRECTOR FOR INFORMATION ASSURANCE,
NATIONAL SECURITY AGENCY

SUBJECT: Administrative Change to Appendix 6 Case Notes, Defense Security Cooperation Agency (DSCA) Policy 21-06, [SAMM E-Change 522]

This memorandum updates the SAMM with administrative changes to the Fund Source case note for non-DoD funding and the Administrative Surcharge case note, as per the attachment.

This administrative changes will be included in the online version of the SAMM at <http://www.samm.dsca.mil> and is effective immediately. For questions, please contact Mr. Daniel Rea, DBO/FPA, (703) 614-9955, daniel.rea2.civ@mail.mil.

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Date: 2021.03.15 18:14:46 -04'00'

Jacqueline Leonard
Acting Chief Financial Officer

Attachment:
As stated

cc:

STATE/PM-RSAT

AFRICOM

CENTCOM

EUCOM

INDOPACOM

NORTHCOM

SOCOM

SOUTHCOM

TRANSCOM

USASAC

TRADOC

NAVSUP WSS

NETSAFA

AFSAC

AFSAT

DSCU

MARCOR IP

SCETC

USCG International Affairs (G-CI)

Security Assistance Management Manual (SAMM), E-Change 522 Administrative Changes

1) Change Appendix 6, “Fund Source and Availability - Non-DoD Funding - [Name of Program] FY[##]” case note to read:

Note Text

- Funds are provided in support of authority to [insert purpose as listed in Chapter 15, Table 2].
1. The funds are subject to all the requirements and restrictions specified under Program Authority P.L. [XXX-XXX] and Appropriation Authority P.L. [XXX-XXX, FYXX].
 2. The funds carry the same time, purpose, and availability restrictions associated with the Interagency Agreement (IAA) / Memorandum of Agreement (MOA) [“(Basic)” -or-“(Amend #)”], using obligation number [insert obligation number].
 3. The period of performance runs through [mmmm dd, yyyy], as identified in the IAA/MOA.
 4. Funds are available for expenditure until funds cancel at midnight on September 30, [XXXX].
 5. This is the only source of funding for costs associated with this LOA and funds are limited to the total estimated cost of this LOA. Neither DSCA nor the IA have other funds legally available to them for this requirement for any costs that exceed the value of this LOA.

2) Change Appendix 6, “Administrative Surcharge” case note to read

Note Text

"An administrative surcharge of 3.2% has been applied to lines [insert applicable line numbers]."
And/or
"An administrative surcharge of 3.5% has been applied to lines [insert applicable line numbers]."
And/or
"An administrative surcharge of 3.8% has been applied to lines [insert applicable line numbers]."
And/or
"An administrative surcharge of 2.5% has been applied to lines [insert applicable line numbers]."
And/or
"An administrative surcharge of 3% has been applied to lines [insert applicable line numbers]."
And/or
"An administrative surcharge of 5% has been applied to [insert applicable line numbers]."
And/or
"An administrative surcharge has not been applied to lines [include applicable line numbers]."
And/or

“The previous administrative surcharge of [x.x%] has been manually calculated in accordance with the BPC Interim Accounting Solution, and adjusted to match actual execution at Case Level, based on DSCA direction, for the following line(s): [include applicable line numbers].”

[[The following is Info Only - do not include on the case. This note is for use with FY20/21 T10 BPC cases implemented prior to August 14, 2020 only; this applies to direction received from DSCA to reduce admin on a case, but does not require reduction to zero for the specified case lines. If more than one surcharge rate is impacted by this direction, include additional variations of this note as needed.]]

Or

“The previous administrative surcharge of [x.x%] has been manually reduced to zero in accordance with the BPC Interim Accounting Solution, based on DSCA direction, for the following line(s): [include applicable line numbers].”

[[The following is Info Only - do not include on the case. This note is for use with FY20/21 T10 BPC cases implemented prior to August 14, 2020 only; this applies to direction received from DSCA to reduce admin to zero for the specified case lines. If more than one surcharge rate is impacted by this direction, include additional variations of this note as needed.]]

Or

“The administrative surcharge of [x.x%] does not apply to lines added after implementation of the BPC Interim Accounting Solution. Affected lines are: [include applicable line numbers].”

[[The following is Info Only - do not include on the case. This note is for use with FY20/21 T10 BPC cases implemented prior to August 14, 2020 only; retain prior percentage notes if other lines continue to use the applicable rate(s). If more than one surcharge rate is impacted by this change, include additional variations of this note as needed.]]

Or

“Unit cost or price increases to a line, after implementation of the BPC Interim Accounting Solution, does not increase the administrative surcharge; the previous administrative surcharge of [x.x%] is now manually set to the calculated rate of the line's pre-adjustment amounts. These manually-set amounts may decrease if the unit cost or price is later revised below the pre-adjusted amounts. Affected line(s) are: [include applicable line numbers].”

[[The following is Info Only - do not include on the case. This note is for use with FY20/21 T10 BPC cases implemented prior to August 14, 2020 only; retain prior percentage notes if other lines continue to use the applicable rate(s). If more than one surcharge rate is impacted by this change, include additional variations of this note as needed.]]

Only include the percentages that are included on the case.