



DEFENSE SECURITY COOPERATION AGENCY
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MEMORANDUM FOR DEPUTY ASSISTANT SECRETARY OF THE ARMY FOR
DEFENSE EXPORTS AND COOPERATION
DEPUTY ASSISTANT SECRETARY OF THE NAVY FOR
INTERNATIONAL PROGRAMS
DEPUTY UNDER SECRETARY OF THE AIR FORCE FOR
INTERNATIONAL AFFAIRS
DIRECTOR, DEFENSE CONTRACT MANAGEMENT AGENCY
DIRECTOR, SECURITY ASSISTANCE, DEFENSE FINANCE AND
ACCOUNTING SERVICE
DIRECTOR, DEFENSE INFORMATION SYSTEMS AGENCY
DIRECTOR, DEFENSE LOGISTICS AGENCY
DIRECTOR, DEFENSE THREAT REDUCTION AGENCY
DIRECTOR, MISSILE DEFENSE AGENCY
DIRECTOR, NATIONAL GEOSPATIAL-INTELLIGENCE
AGENCY
DIRECTOR OF CYBERSECURITY DIRECTORATE AND DEPUTY
NATIONAL MANAGER FOR NATIONAL SECURITY SYSTEMS,
NATIONAL SECURITY AGENCY

SUBJECT: Guidance for Recording Non-Program of Record Case Line Items in DSAMS,
Defense Security Cooperation Agency (DSCA) Policy 21-50

REFERENCES:

- a) Non-Program of Record Industry Handbook, July 2020,
<https://www.dsca.mil/resources/publications>

This memorandum directs the Implementing Agencies (IAs) of the U.S. Department of Defense to appropriately mark each case line item in development within the Defense Security Assistance Management System (DSAMS) as either a Program of Record (POR) or Non-Program of Record (NPOR). Inclusion of further guidance into the Security Assistance Management Manual (SAMM) related to the NPOR Community of Interest is forthcoming.

DSCA Weapons, as the Secretariat of the NPOR Community of Interest, has implemented a data metric capture field within DSAMS that requires users to identify whether a case line item is either POR or NPOR. If a case line item is NPOR, case writers should select the appropriate NPOR type. Users should only be prompted to make a POR or NPOR selection on new or edited case line items.

The data obtained by the population of this field will directly support the Security Cooperation Enterprise efforts to better identify, track, and analyze the industry and foreign partner demand signal for NPOR items as well as the Department's overall activities involving NPOR. This data is instrumental for planning purposes.

For more information on the six NPOR types, the IAs should review the reference and/or reach out to the IA representative in the NPOR Community of Interest. DSCA will also coordinate with the relevant NPOR Community of Interest IA stakeholders to support the implementation of this guidance. Each IA will provide service-specific detailed guidance.

This policy is effective immediately. For questions on this policy, please contact Jorge Aguilera, DSCA/IOPS/WPNS, Jorge.A.Aguilera5.civ@mail.mil, (703) 545-9125.



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