



## DEFENSE SECURITY COOPERATION AGENCY

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WASHINGTON, D.C. 20301-2800

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MEMORANDUM FOR DEPUTY UNDER SECRETARY OF THE AIR FORCE FOR  
INTERNATIONAL AFFAIRS  
DEPUTY ASSISTANT SECRETARY OF THE ARMY FOR  
DEFENSE EXPORTS AND COOPERATION  
DEPUTY ASSISTANT SECRETARY OF THE NAVY FOR  
INTERNATIONAL PROGRAMS  
DIRECTOR, DEFENSE CONTRACT MANAGEMENT AGENCY  
DIRECTOR, DEFENSE INFORMATION SYSTEMS AGENCY  
DIRECTOR, DEFENSE LOGISTICS AGENCY  
DIRECTOR, DEFENSE THREAT REDUCTION AGENCY  
DIRECTOR, MISSILE DEFENSE AGENCY  
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AGENCY  
DIRECTOR FOR SECURITY ASSISTANCE, DEFENSE FINANCE  
AND ACCOUNTING SERVICE – INDIANAPOLIS  
OPERATIONS  
DIRECTOR OF CYBERSECURITY DIRECTORATE AND DEPUTY  
NATIONAL MANAGER FOR NATIONAL SECURITY  
SYSTEMS, NATIONAL SECURITY AGENCY

SUBJECT: Defense Security Cooperation Agency Policy Memorandum 23-67, Use of Supplemental Overseas Humanitarian, Disaster, and Civic Aid Funding [SAMM E-Change 661]

References: (a) DoD OIG Report No. [DODIG-2022-138](#), Audit of U.S. Southern Command's Execution of Coronavirus Aid, Relief, and Economic Security Act Funding, September 27, 2022

This memorandum implements a recommendation provided by the Inspector General (IG) within the referenced audit of U.S. Southern Command's use of reprogrammed Coronavirus Aid, Relief, and Economic Security Act Funding. The IG recommended that the DSCA Director require geographic combatant commands that receive reprogrammed funds with a limited and defined funding purpose to submit changes that alter the funding source of an approved humanitarian assistance project for review and approval by appropriate stakeholders to ensure that anticipated project changes are justified and comply with Federal laws and DoD policies and procedures.

This memorandum revises the DSCA Security Assistance Management Manual (SAMM) Chapter 12 by adding a new Section C12.6.9. to require a Combatant Command to seek DSCA approval before changing the funding source of a previously approved humanitarian assistance project. The policy in the attachment is incorporated into the DSCA SAMM at <https://samm.dscamilitary.com/>.

If you have questions concerning this guidance, please contact Marie Kokotajlo, DSCA (Office of International Operations, Global Execution Directorate, Humanitarian Assistance and Demining Division (IOPS/GEX/HDD)), 571-225-3927, [marie.o.kokotajlo.civ@mail.mil](mailto:marie.o.kokotajlo.civ@mail.mil).

A handwritten signature in black ink, appearing to read 'DF', with a small dot to the right of the signature.

David Ferrari  
Assistant Director for Strategy, Plans and Policy

Attachment:  
SAMM E-Change 661

## Security Assistance Management Manual E-Change 661

### Use of Supplemental Overseas Humanitarian, Disaster, and Civic Aid Funding

- 1) Update SAMM Chapter 12 by adding Section C12.6.9.:

C12.6.9. Use of Supplemental OHDACA Funding with a Narrower Fiscal Purpose. DSCA may provide a CCMD supplemental OHDACA funds obtained as result of a supplemental appropriation, a reprogramming of non-OHDACA appropriated funds, or a DoD transfer authority. If these supplemental funds have a specific fiscal purpose which limits their use in a more restrictive manner than that of the annual OHDACA appropriation, DSCA will provide the CCMD with instructions on the permissible uses of the supplemental funds and associated tracking requirements. Expenditures of provided supplemental funding must be separately tracked from other OHDACA funds to ensure all expenditures of supplemental funds are consistent with the narrower fiscal purpose. The PSF for any new projects which will utilize supplemental funding must explicitly state the CCMD's intent to fund the project with supplemental funding. A CCMD must seek DSCA (IOPS/GEX/HDD) approval before using supplemental OHDACA funding to resource a project previously approved by DSCA. To request the use of supplemental OHDACA funding to fund a previously approved OHDACA project, CCMDs will follow the change-of-scope requirement process provided in Section C12.6.7.3.