



DEFENSE SECURITY COOPERATION AGENCY

2800 DEFENSE PENTAGON
WASHINGTON, D.C. 20301-2800

30 APR 2025

MEMORANDUM FOR DEPUTY UNDER SECRETARY OF THE AIR FORCE FOR
INTERNATIONAL AFFAIRS
DEPUTY ASSISTANT SECRETARY OF THE ARMY FOR
DEFENSE EXPORTS AND COOPERATION
DEPUTY ASSISTANT SECRETARY OF THE NAVY FOR
INTERNATIONAL PROGRAMS
DIRECTOR, DEFENSE CONTRACT MANAGEMENT AGENCY
DIRECTOR, DEFENSE INFORMATION SYSTEMS AGENCY
DIRECTOR, DEFENSE LOGISTICS AGENCY
DIRECTOR, DEFENSE THREAT REDUCTION AGENCY
DIRECTOR, MISSILE DEFENSE AGENCY
DIRECTOR, NATIONAL GEOSPATIAL-INTELLIGENCE
AGENCY
DIRECTOR, SECURITY COOPERATION ACCOUNTING
DIRECTORATE, DEFENSE FINANCE AND ACCOUNTING
SERVICE, INDIANAPOLIS OPERATIONS
DIRECTOR OF CYBERSECURITY DIRECTORATE AND DEPUTY
NATIONAL MANAGER FOR NATIONAL SECURITY
SYSTEMS, NATIONAL SECURITY AGENCY

SUBJECT: Defense Security Cooperation Agency Policy Memorandum 25-26, Updates to
Appendix 6 “Training - Blanket Order” Letter of Offer and Acceptance Note
[SAMM E-Change 719]

Effective immediately, the “Training-Blanket Order” standard note listed in Security Assistance Management Manual (SAMM) Appendix 6 for Foreign Military Sales (FMS) and Building Partner Capacity (BPC) Letters of Offer and Acceptance (LOAs) is removed and replaced by two standard notes titled “Training - Travel and Living Allowance Information” (one for BPC and one for FMS). If an International Military Student (IMS) is eligible for travel and living allowance (TLA), the notes are added if TLA is not included on the LOA. If TLA is included, it is indicated in the [Line \[Insert Line Number\] Description](#) note

If you have any questions concerning this guidance or for general questions about the SAMM, please contact DSCA (Office of Strategy, Plans, and Policy, Execution Policy and Analysis Directorate (SPP/EPA)) at dsca.ncr.spp.mbx.epa@mail.mil.

David Ferrari
Assistant Director
Strategy, Plans, and Policy

Attachment: SAMM E-Change 719 - Updates to Appendix 6 Training - Blanket Order Note

Security Assistance Management Manual E-Change 719

Updates to Appendix 6 Training - Blanket Order Note

1. Remove the “Training-Blanket Order” Note from Appendix 6.

Training - Blanket Order

FMS:	BPC:	Date Range of Use:
Yes	Yes	All
Note Usage		
Mandatory for FMS and BPC LOAs that include training of international students in the U.S. Mandatory for Amendments and Modifications which add training of international students in the U.S. Specify in each line description note that the training will be conducted in the CONUS.		
Note Input Responsibility		
IA		
Note Text		
"Line _____ provides for Blanket Order Training for purchaser or Benefitting Country personnel. If requested, this line also provides for student transportation and living allowance (TLA), which may include medical expenses, while attending CONUS training. TLA will be provided as established per the Security Assistance Management Manual (SAMM) and charged to this case. Living allowance per student is limited to the rates authorized in the SAMM, Table C10.T12. "		

2. Add the following notes to Appendix 6:

Training - Travel and Living Allowance - Building Partner Capacity (BPC)

Foreign Military Sales	No
Building Partner Capacity	Yes
Note Input Responsibility	IA
Date Range of Use	All
References	N/A
Note Usage Instructions for Documents	
Mandatory for Building Partner Capacity (BPC) Letters of Offer and Acceptance (LOAs) that include training of international military students in Continental United States (CONUS) schoolhouses or vendor locations or Outside Continental United States (OCONUS) schoolhouses when travel and living allowance (TLA) costs are not included. Mandatory for Amendments and Modifications that add or include training, unless the latest version of the note is on the implemented version. If TLA is included add the below verbiage to the relevant Line Description note instead.	

Note Text

If travel and living allowance (TLA) is not included, add the Training - Travel and Living Allowance - Building Partner Capacity (BPC) case note per below:

"Line(s) _____ provide(s) for U.S. Government and contractor training for Benefitting Partner personnel. This Building Partner Capacity (BPC) Letter of Offer and Acceptance (LOA) does not provide for student travel and living allowance (TLA) or medical expenses. If the Requesting Authority (RA) requests that TLA authority or medical expenses be added to this case, a Memorandum of Request (MOR) must be submitted for the requirement to be added via an Amendment."

If TLA is included on the BPC LOA, add the following paragraph to the Line Description of the line providing the funding:

"Travel and Living Allowance. This case line provides for U.S. Government and contractor training for Benefitting Partner personnel. This Building Partner Capacity (BPC) Letter of Offer and Acceptance (LOA) also provides for International Military Student (IMS) travel and living allowance (TLA) and medical expenses while attending training. TLA includes transportation, baggage, transit lodging, subsistence costs lodging, meals, and incidental costs. TLA will be provided as established per the Security Assistance Management Manual (SAMM) and charged to this case. Living allowance per student is limited to the rates authorized in the [SAMM, Table C10.T12](#)."

Training - Travel and Living Allowance - Foreign Military Sales (FMS)

Foreign Military Sales	Yes
Building Partner Capacity	No
Note Input Responsibility	IA
Date Range of Use	All
References	N/A

Note Usage Instructions for Documents

Mandatory for Foreign Military Sales (FMS) Letters of Offer and Acceptance (LOAs) that include training of international military students in Continental United States (CONUS) schoolhouses or vendor locations or Outside Continental United States (OCONUS) schoolhouses when travel and living allowance (TLA) costs are not included. Mandatory for Amendments and Modifications that add or include training unless the latest version of the note is on the implemented version. If TLA is included add the below verbiage to the relevant Line Description note instead.

Note Text

If travel and living allowance (TLA) is not included, add the Training - Travel and Living Allowance - Foreign Military Sales (FMS) case note per below:

"Line(s) _____ provide(s) for U.S. Government and contractor training for Purchaser personnel. This Letter of Offer and Acceptance (LOA) does not provide for student travel and living allowance (TLA) or medical expenses. If the purchaser requests that TLA authority or medical expenses be added to this case, a Letter of Request (LOR) must be submitted for the requirement to be added via an Amendment."

If TLA is included, add the following paragraph to the Line Description of the line providing the funding:

“Travel and Living Allowance. This case line provides for U.S. Government and contractor training for Purchaser personnel. This Letter of Offer and Acceptance (LOA) also provides for International Military Student (IMS) travel and living allowance (TLA) and medical expenses while attending training. TLA includes transportation, excess baggage, transit lodging, subsistence costs lodging, meals, and incidental costs. TLA will be provided as established per the Security Assistance Management Manual (SAMM) and charged to this case. Living allowance per student is limited to the rates authorized in the [SAMM, Table C10.T12.](#)”