DEFENSE SECURITY COOPERATION AGENCY
2800 DEFENSE PENTAGON
WASHINGTON, D.C. 20301-2800

5 February 2026

MEMORANDUM FOR DEPUTY UNDER SECRETARY OF THE AIR FORCE FOR
INTERNATIONAL AFFAIRS

DEPUTY ASSISTANT SECRETARY OF THE ARMY FOR
DEFENSE EXPORTS AND COOPERATION

DEPUTY ASSISTANT SECRETARY OF THE NAVY FOR
INTERNATIONAL PROGRAMS

DIRECTOR, DEFENSE CONTRACT MANAGEMENT AGENCY

DIRECTOR, DEFENSE INFORMATION SYSTEMS AGENCY

DIRECTOR, DEFENSE LOGISTICS AGENCY

DIRECTOR, DEFENSE THREAT REDUCTION AGENCY

DIRECTOR, MISSILE DEFENSE AGENCY

DIRECTOR, NATIONAL GEOSPATIAL-INTELLIGENCE
AGENCY

DIRECTOR, SECURITY COOPERATION ACCOUNTING
DIRECTORATE, DEFENSE FINANCE AND ACCOUNTING
SERVICE, INDIANAPOLIS OPERATIONS

DIRECTOR OF CYBERSECURITY DIRECTORATE AND DEPUTY
NATIONAL MANAGER FOR NATIONAL SECURITY
SYSTEMS, NATIONAL SECURITY AGENCY

SUBJECT: Defense Security Cooperation Agency (DSCA) Policy Memorandum 25-89,
Additional Foreign Military Sales Case Classifier within the Defense Security
Assistance Management System, [SAMM E-Change 786]

References: (a) Defense Security Cooperation Agency, [Policy Memorandum 25-97](#)
"Prioritization of Case Closure Activities," dated Jan 07, 2026

This memorandum establishes a new CLOSHOLD milestone within the Defense Security
Assistance Management System (DSAMS) to prevent the creation of new amendments,
modifications, and/or revisions to cases that have been moved to final closure or are in the
process of final reconciliation for closure. The creation and use of this milestone is effective
immediately and intended to align with the prioritization of Foreign Military Sales (FMS) case
closure activities outlined in reference (a).

The Defense Security Cooperation Agency (DSCA) Office of Business Operations,
Financial Policy & Regional Execution Directorate will apply the CLOSHOLD milestone to
FMS cases that are Supply/Services Complete (SSC) to ensure no additional changes are made to
the case in DSAMS. The creation of this milestone is intended to improve the case closure
process and ensure cases are closed efficiently. The milestone also enables DSCA to better

capture case closure metrics and ensure alignment with policy regarding FMS case reconciliation and closure.

If you have questions on this memorandum, please contact the Office of Business Operations, Financial Policy & Regional Execution Directorate, Financial Policy Division (OBO/FPRE/FP)) at dsca.ncr.obo.list.fpre-fp@mail.mil. Please reference the DSCA policy number and memorandum subject. For general questions about the SAMM, please contact the Office of Strategy, Plans, and Policy, Execution Policy and Analysis Directorate (SPP/EPA)) at dsca.ncr.spp.mbx.epa@mail.mil.

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Brian Watford
Acting Chief Operating Officer and Chief Financial Officer
Defense Security Cooperation Agency

Attachment: Security Assistance Management Manual (SAMM), E-Change 786

Additional Foreign Military Sales Case Classifier within the Defense Security Assistance Management System

1. Update SAMM Section C16.2.12.2.:

   From:

   C16.2.12.2. Supply/Services Complete Status Application. Once the conditions for SSC are reached, lines and/or cases shall be coded by the IA with this status and the actual date of SSC within five (5) business days in Socium and the appropriate security cooperation (SC) information management systems. This coding shall not be delayed under any circumstance. The management of blanket order case/line items is generally conducted based on their value. Therefore, the application of SSC status on blanket order cases and/or lines may be accomplished based on the amount of unused value, when appropriate, rather than the absence of open orders, in addition to the purchaser's concurrence that no further activity will occur. The reconciliation condition of data (other than that which is preventing item delivery or actual completion of services), the allocation of resources (funding and/or manpower), or the distribution/transfer of workload has no application in determining when supply/services completion occurs. To the extent possible, the SSC status of lines and sublines should be coded in the Defense Security Assistance Management System (DSAMS) as either completed (CMPLTD) or shipped (SHPD).

   To:

   C16.2.12.2. Supply/Services Complete Status Application. Once the conditions for SSC are reached, lines and/or cases shall be coded by the IA with this status and the actual date of SSC within five (5) business days in Socium and the appropriate security cooperation (SC) information management systems. This coding shall not be delayed under any circumstance. The management of blanket order case/line items is generally conducted based on their value. Therefore, the application of SSC status on blanket order cases and/or lines may be accomplished based on the amount of unused value, when appropriate, rather than the absence of open orders, in addition to the purchaser's concurrence that no further activity will occur. The reconciliation condition of data (other than that which is preventing item delivery or actual completion of services), the allocation of resources (funding and/or manpower), or the distribution/transfer of workload has no application in determining when supply/services completion occurs. To the extent possible, the SSC status of lines and sublines should be coded in the Defense Security Assistance Management System (DSAMS) as either completed (CMPLTD) or shipped (SHPD). As cases enter SSC, the DSCA (OBO/FPRE) Country Finance Director (CFD) will post the CLOSHOLD milestone in DSAMS to prevent the creation of new amendments, modifications, and/or revisions to the case. Should an IA identify the need to process an amendment or modification to a case with the CLOSHOLD milestone, in support of final reconciliation for closure, the IA must request the temporary removal of

the milestone. The request, including a detailed justification for the amendment or modification, must be submitted to DSCA. The DSCA CFD will review the request and, upon approval, will temporarily remove the milestone to allow for the required case action, after which time the milestone will be reapplied to continue the closure process.

2. Update SAMM Section AP7.C2.13.2.:

    From:

    AP7.C2.13.2. Supply/Services Complete Coding. Once the conditions for SSC are reached, lines and/or cases are coded by the IA with this status and the actual date of SSC within 5 business days in the appropriate security cooperation information management systems. To the extent possible, the SSC status of lines and sublines should be coded in the Defense Security Assistance Management System (DSAMS) as either completed (CMPLTD) or shipped (SHPD) as another means of informing the purchaser of general order status. For a document in development, the SSC status can be updated by placing the line or subline in an 'edit' status and selecting one of the options from the pick list. The SSC status can also be updated on the "I" version using the restricted tools/update implemented case function.

    To:

    AP7.C2.13.2. Supply/Services Complete Coding. Once the conditions for SSC are reached, lines and/or cases are coded by the IA with this status and the actual date of SSC within 5 business days in the appropriate security cooperation information management systems. To the extent possible, the SSC status of lines and sublines should be coded in the Defense Security Assistance Management System (DSAMS) as either completed (CMPLTD) or shipped (SHPD) as another means of informing the purchaser of general order status. For a document in development, the SSC status can be updated by placing the line or subline in an 'edit' status and selecting one of the options from the pick list. The SSC status can also be updated on the "I" version using the restricted tools/update implemented case function. As cases enter SSC, the DSCA (OBO/FPRE) Country Finance Director (CFD) will post the CLOSHOLD milestone in DSAMS to prevent the creation of new amendments, modifications, and/or revisions to the case. Should an IA identify the need to process an amendment or modification to a case with the CLOSHOLD milestone, in support of final reconciliation for closure, the IA must request the temporary removal of the milestone. The request, including a detailed justification for the amendment or modification, must be submitted to DSCA. The DSCA CFD will review the request and, upon approval, will temporarily remove the milestone to allow for the required case action, after which time the milestone will be reapplied to continue the closure process.