



## DEFENSE SECURITY COOPERATION AGENCY

2800 DEFENSE PENTAGON  
WASHINGTON, D.C. 20301-2800

10 March 2026

MEMORANDUM FOR DEPUTY UNDER SECRETARY OF THE AIR FORCE FOR  
INTERNATIONAL AFFAIRS  
DEPUTY ASSISTANT SECRETARY OF THE ARMY FOR  
DEFENSE EXPORTS AND COOPERATION  
DEPUTY ASSISTANT SECRETARY OF THE NAVY FOR  
INTERNATIONAL PROGRAMS  
DIRECTOR, DEFENSE CONTRACT MANAGEMENT AGENCY  
DIRECTOR, DEFENSE INFORMATION SYSTEMS AGENCY  
DIRECTOR, DEFENSE LOGISTICS AGENCY  
DIRECTOR, DEFENSE THREAT REDUCTION AGENCY  
DIRECTOR, MISSILE DEFENSE AGENCY  
DIRECTOR, NATIONAL GEOSPATIAL-INTELLIGENCE  
AGENCY  
DIRECTOR, SECURITY COOPERATION ACCOUNTING  
DIRECTORATE, DEFENSE FINANCE AND ACCOUNTING  
SERVICE, INDIANAPOLIS OPERATIONS  
DIRECTOR OF CYBERSECURITY DIRECTORATE AND DEPUTY  
NATIONAL MANAGER FOR NATIONAL SECURITY  
SYSTEMS, NATIONAL SECURITY AGENCY

SUBJECT: Defense Security Cooperation Agency (DSCA) Memorandum 26-04, Lease Material  
Return Notification, [SAMM E-Change 802]

This policy memorandum updates Chapter 16 of the Security Assistance Management Manual (SAMM) to ensure the proper recording in the Defense Security Assistance Management System (DSAMS) of returned defense articles that were leased to foreign partners under section 61 of the Arms Export Control Act, as amended. The policy update establishes the detailed procedural steps and responsibilities for documenting the return of leased articles, initiating financial reconciliation, and formally closing the lease agreement.

If you have questions on this memorandum, please contact DSCA (Office of Business Operations, Financial Policy & Regional Execution Directorate, Financial Policy Division (OBO/FPRE/FP)) at [dsca.ncr.obo.list.fpre-fp@mail.mil](mailto:dsca.ncr.obo.list.fpre-fp@mail.mil). Please reference the DSCA policy number and memorandum subject. For general questions about the SAMM, please contact DSCA (Office of Strategy, Plans, and Policy, Execution Policy and Analysis Directorate (SPP/EPA)) at [dsca.ncr.spp.mbx.epa@mail.mil](mailto:dsca.ncr.spp.mbx.epa@mail.mil).

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Brian Watford  
Acting Chief Operating Officer  
and Chief Financial Officer

Attachments: Security Assistance Management Manual (SAMM), E-Change 802

## Security Assistance Management Manual E-Change 802

### DSCA Memorandum 26-04, Lease Material Return Notification

1. Update SAMM Section C16.3.19.1.2.:

**From:**

**C16.3.19.1.2.** Upon return of the items to USG custody, the IA posts the item Actual Return Date for each Lease Line in DSAMS. The IA is responsible for entering the Actual Return Dates to both the Lease Line window and the Lease Detail window (when all lines have been returned). When all required data has been entered, DSAMS automatically notifies DFAS-IN that the lease is ready for closure. DFAS-IN will reconcile the financial information and close the lease in DIFS if all rental payments and related costs are collected.

**To:**

**C16.3.19.1.2.** Upon return of the items to USG custody, the IA posts the item Actual Return Date for each Lease Line in DSAMS. The IA is responsible for entering the Actual Return Dates to both the Lease Line window and the Lease Detail window (when all lines have been returned). When all required data has been entered, **the IA must notify DFAS-IN via an email to the closure mailbox [dfas.indianapolis-in.jax.mbx.dfas-in-sca-ccci@mail.mil](mailto:dfas.indianapolis-in.jax.mbx.dfas-in-sca-ccci@mail.mil) that the Lease Material Returned Milestone (LSERET) has been posted in DSAMS.** DFAS-IN will reconcile the financial information, **issue the closure certificate,** and close the lease in DIFS if all rental payments and related costs are collected.