



## DEFENSE SECURITY COOPERATION AGENCY

2800 DEFENSE PENTAGON  
WASHINGTON, D.C. 20301-2800

2 JUN 2026

MEMORANDUM FOR DEPUTY UNDER SECRETARY OF THE AIR FORCE FOR  
INTERNATIONAL AFFAIRS  
DEPUTY ASSISTANT SECRETARY OF THE ARMY FOR  
DEFENSE EXPORTS AND COOPERATION  
DEPUTY ASSISTANT SECRETARY OF THE NAVY FOR  
INTERNATIONAL PROGRAMS  
DIRECTOR, DEFENSE CONTRACT MANAGEMENT AGENCY  
DIRECTOR, DEFENSE INFORMATION SYSTEMS AGENCY  
DIRECTOR, DEFENSE LOGISTICS AGENCY  
DIRECTOR, DEFENSE THREAT REDUCTION AGENCY  
DIRECTOR, MISSILE DEFENSE AGENCY  
DIRECTOR, NATIONAL GEOSPATIAL-INTELLIGENCE  
AGENCY  
DIRECTOR, SECURITY COOPERATION ACCOUNTING  
DIRECTORATE, DEFENSE FINANCE AND ACCOUNTING  
SERVICE, INDIANAPOLIS OPERATIONS  
DIRECTOR OF CYBERSECURITY DIRECTORATE AND DEPUTY  
NATIONAL MANAGER FOR NATIONAL SECURITY  
SYSTEMS, NATIONAL SECURITY AGENCY

SUBJECT: Defense Security Cooperation Agency Policy Memorandum 26-70, Building Partner  
Capacity Clarification Updates [SAMM E-Change 841]

This policy memorandum updates the Security Assistance Management Manual (SAMM) with clerical, administrative, and clarification changes for Building Partner Capacity content. The policy in the attachment is incorporated into the SAMM at <https://samm.dsca.mil>.

If you have questions concerning this guidance, please contact DSCA (Office of Strategy, Plans, and Policy, Execution Policy and Analysis Directorate (SPP/EPA)) at [dsca.ncr.spp.mbx.epa@mail.mil](mailto:dsca.ncr.spp.mbx.epa@mail.mil).

A handwritten signature in blue ink, appearing to read "Hussam H. Bader", is written over a light blue circular stamp or watermark.

Hussam H. Bader  
Acting Assistant Director  
Strategy, Plans, and Policy

Attachment:  
SAMM E-Change 841 - Building Partner Capacity Clarification Updates

**Attachment: SAMM E-Change 841 – Building Partner Capacity Clarification Updates**

1. Chapter 6 Section C6.7.6.3. entry f has been updated as shown:

f. The line includes defense articles or defense services redirected from and funded under another BPC case. For a case line that includes defense articles or services redirected from another BPC case, the line value should reflect ~~\$1~~ \$0 and the line note should include the ~~original case and line, quantity, item description, and location where these items are~~ being redirected. ~~The IA will enter a case remark indicating the quantity redirected, the item description, the original case identifier (ID), and any relevant Congressional Notification reference.~~

2. Add Section C10.17.22. to Chapter 10 as shown:

**C10.17.22. The State Partnership Program.** The State Partnership Program (SPP) is authorized under [10 U.S.C. 341](#). While the SPP may support international training, it is not a stand-alone SC authority and must be paired with another authority able to provide training. All activities must adhere to the applicable regulations of the paired authorities and the respective service.

3. Chapter 15 is updated per below:

- Current:

**C15.1.4.1. Current or Unexpired Funds.** The period of availability (POA) of funds is the period of time in which budget authority is available to incur new obligations (see [DoD FMR, Volume 3 Chapter 13, Paragraph 3.2.1.1.](#)) During the period of availability (see [DoD FMR, Volume 3 Chapter 13, Paragraph 3.2.1.2.1.](#)), IAs and Program Offices have the authority to utilize current funds for new obligations, obligation adjustments, expenditures, and outlays. BPC authorities typically receive Operations and Maintenance (O&M) appropriations with a POA of one or two fiscal years (FYs). At the end of the specific FY, which is September 30th, after an appropriation expires, absent an explicit ad hoc approval to use prior years funds, an IA is not permitted to create new obligations with expired funds.

**Table C15.T3A. Instructions for Preparing Building Partner Capacity Materiel Cases**

5f	Offer Release Code (ORC) Field	<p>Enter "Z" For all materiel being shipped directly to the Benefitting Partner.</p> <p>Enter "A" for items going to the Joint Consolidation Point (JCP) or for services.</p> <p>Leave blank for service, including training, lines.</p>
----	--------------------------------	--

		Any deviations must be approved by the RPD or CPD.
5g	Delivery Term Code (DTC) Field	DTCs must be entered when generating the BPC case. For a complete description of DTCs and information on selecting the correct code, please reference <a href="#">Section C15.3.11</a> .  Leave blank for service, including training, lines.

**C15.3.13.1. Submittal to the Defense Security Cooperation Agency Case Writing and Development Division.** The IA will submit the BPC case electronic package (ePKG) to DSCA (IOPS/GEX/CWD) as early as possible to allow adequate time for final stage processing and review before obligation of funds and return of excess funds for other uses. A BPC case ePKG must include the BPC Cover Memorandum (see [Figure C15.F2.](#)), planning document (e.g. MOR, TEL, etc.), the draft Congressional Notification (CN) document, the direction to begin BPC case development, and any significant changes to the planning document, as applicable (e.g. MOR, TEL, etc.). For BPC cases, when the IA completes development of the BPC case, the IA posts MILAP. The IA should provide MILAP in DSAMS-BPC at least 60 days before the BPC program funds expire for new obligation. The BPC case moves to DSCA (IOPS/GEX/CWD) for review and preparation of the final version of the BPC case WSTATUS. For training grants, when the IA completes development, the IA posts BPCCMP.

**C15.5.1.4. Residual Funds.** The IA must identify any residual funds for return as soon as possible and inform the DSCA (Office of International Operations (IOPS)) Program Manager (PM). DSCA determines if an amendment should be tasked to return these funds, or if the funds should be returned during BPC case or training grant closure. When closure activities are complete, the IA will post the closure milestone in the Defense Security Assistance Management System (DSAMS) BPC Module (DSAMS-BPC).

**C15.6.1. General.** Changes to a Building Partner Capacity (BPC) Letter of Offer and Acceptance (LOA) (also known as a BPC case) or training grant require an amendment and must be accomplished in Defense Security Assistance Management System (DSAMS) BPC Module (DSAMS-BPC). Amendments to BPC cases and training grants do not require Benefitting Partner acceptance or signature. All actions identified in [Section C6.7.2.](#) and [Section C6.7.3.1.](#) apply to BPC amendments. Once placed in "Proposed" status (PSTATUS) in DSAMS-BPC, State approval is required to begin implementation. The BPC case is added to the daily State List (STLST) and CWD posts State approval (STAP) once received. Amendment implementation follows the BPC Case implementation process (see [Section C15.4.](#)). For Emergency Implementation, See [Section C6.1.2.](#) Implementing Agencies (IAs) may amend the BPC case or training grant during the current or expired period of the relevant appropriation funding for the BPC case or training grant. Once PSTATUS is placed in DSAMS-BPC and funding transferred as applicable, the amendment will be implemented. Amendments after the period of availability (POA) are limited to returning funds, reducing scope if funds were not obligated, and prior year adjustment (PYA) actions (using funds from the same appropriation). IAs must request PYA from DSCA (Office of Business Operations (OBO)) and document approval in DSAMS-BPC case remarks.

Revised:

**C15.1.4.1. Current or Unexpired Funds.** The period of availability (POA) of funds is the period of time in which budget authority is available to incur new obligations (see [DoD FMR, Volume 3 Chapter 13, Paragraph 3.2.1.1.](#)) During the period of availability (see [DoD FMR, Volume 3 Chapter 13, Paragraph 3.2.1.2.1.](#)), IAs and Program Offices have the authority to utilize current funds for new obligations, obligation adjustments, expenditures, and outlays. BPC authorities **typically** receive Operations and Maintenance (O&M) appropriations with a POA of one, ~~or two~~ **two, or three** fiscal years (FYs). At the end of the specific FY, which is September 30th (**unless specified otherwise in legislation**), **after** an appropriation expires. **An IA is not permitted to create new obligations with expired funds absent an explicit ad hoc approval to use prior years funds. The USG manages funds during the POA to ensure residual funds are used to fulfill requirements on the case for which they were Congressionally Notified. The IA, in coordination with (IOPS/GCD) or (IOPS/REX), should work to determine whether it is beneficial to purchase additional spares/accessories and utilize residual funds instead of returning them.**

**Table C15.T3A. Instructions for Preparing Building Partner Capacity Materiel Cases**

5f	Offer Release Code (ORC) Field	<p>Enter "Z" For all materiel being shipped directly to the Benefitting Partner.</p> <p>Enter "A" for items going to the Joint Consolidation Point (JCP) or for services.</p> <p>Leave blank for service, including training, lines.</p> <p>Any deviations must be approved by the RPD or CPD, <b>including prime vendor and small parcel deliveries (see <a href="#">Section C15.3.11.1.2.2.1.</a>)</b>. <b>An approval email must be included in the electronic package (ePKG) (see <a href="#">Section C15.3.13.1.</a>)</b>.</p>
5g	Delivery Term Code (DTC) Field	<p>DTCs must be entered when generating the BPC case. For a complete description of DTCs and information on selecting the correct code, please reference <a href="#">Section C15.3.11.</a> <b>and subsections.</b></p> <p>Leave blank for service, including training, lines.</p>

**C15.3.13.1. Submittal to the Defense Security Cooperation Agency Case Writing and Development Division.** The IA will submit the BPC case electronic package (ePKG) to DSCA (IOPS/GEX/CWD) as early as possible to allow adequate time for final stage processing and review before obligation of funds and return of excess funds for other uses. A BPC case ePKG must include the BPC Cover Memorandum (see [Figure C15.F2.](#)), **the MOR or other planning document (if a TEL is used, it must be exported from SOCIUM and formatted in a legible way; all columns fit to one page)**, and any documentation significantly changing the planning document (**for a TEL, a best effort should be made to make the changes directly to the TEL in SOCIUM**), **the Congressional**

Notification document (for Ukraine Security Assistance Initiative (USAI) programs only), and any releases required. When the IA completes development of the BPC case, the IA posts MILAP or BPCOMP for training grants in DSAMS-BPC. The IA should provide MILAP/BPCOMP in DSAMS-BPC at least 60 days from funds availability end date. While DSCA (IOPS/GEX/CWD) processes the ePKG the BPC case is in WSTATUS. ~~For training grants, when the IA completes development, the IA posts BPCOMP.~~

**C15.5.1.4. Residual Funds.** The IA, with the (IOPS/GCD) RPD or (IOPS/REX) CPD coordination and approval, must identify any residual funds for return as soon as possible and inform the DSCA (Office of International Operations (IOPS)) Program Manager (PM). The RPD or CPD determines if an amendment should be initiated by the IA to return these funds for purposes other than the BPC case or training grant or be repurposed for the BPC case or training grant such as providing additional spares/accessories (see [Section C15.1.4.1.](#)), or if the funds should be returned during BPC case or training grant closure. ~~When closure activities are complete, the IA will post the closure milestone in the Defense Security Assistance Management System (DSAMS) BPC Module (DSAMS-BPC).~~

**C15.6.1. General.** Changes, such as utilizing residual funds (see [Section C15.5.1.4.](#)), to a Building Partner Capacity (BPC) Letter of Offer and Acceptance (LOA) (also known as a BPC case) or training grant require an amendment and must be accomplished in Defense Security Assistance Management System (DSAMS) BPC Module (DSAMS-BPC). Amendments to BPC cases and training grants do not require Benefitting Partner acceptance or signature. All actions identified in [Section C6.7.2.](#) and [Section C6.7.3.1.](#) apply to BPC amendments. ~~Submission to DSCA, Office of International Operations, Global Execution Directorate, Case Writing and Development Division (DSCA (IOPS/GEX/CWD)) requires the same documents for basic BPC cases (see [Section C15.3.13.1.](#)) except the Memorandum of Request (MOR) or other planning document is replaced with documentation explaining how the amendment is updating the BPC case.~~ Once placed in "Proposed" status (PSTATUS) in DSAMS-BPC, State approval is required to begin implementation. The BPC case is added to the daily State List (STLST) and CWD posts State approval (STAP) once received. Amendment implementation follows the BPC Case implementation process (see [Section C15.4.](#)). For Emergency Implementation, See [Section C6.1.2.](#) Implementing Agencies (IAs) may amend the BPC case or training grant during the current or expired period of the relevant appropriation funding for the BPC case or training grant. Once PSTATUS is placed in DSAMS-BPC and funding transferred as applicable, the amendment will be implemented. Amendments after the period of availability (POA) are limited to returning funds, reducing scope if funds were not obligated, and prior year adjustment (PYA) actions (using funds from the same appropriation). IAs must request PYA from DSCA (Office of Business Operations (OBO)) and document approval in DSAMS-BPC case remarks.

4. Add the following to Chapter 15:

**C15.3.10.7.1. Use of Reserve and National Guard Personnel.** National Guard and Reserve personnel may provide services, including training, to support BPC cases,

provided costs are sourced from authorized appropriations. Travel costs necessary to execute the BPC activity for these personnel are typically an allowable expense that can be paid with BPC authorized funds using a BPC case or training grant. SC Planners must consult the specific authorizing statute and appropriation to determine if BPC program funds can be used for Pay and Allowances.

5. Chapter 15-Legacy is updated per below:

- Current:

**C15-Legacy.1.5.1. Current or Unexpired Funds.** Congress appropriates current-year funds, and establishes a POA (see [DoD FMR. DoD 7000.14-R. Volume 3 Chapter 13, Paragraph 3.2.1.1.](#)) During the current-year period (see [DoD FMR. DoD 7000.14-R. Volume 3 Chapter 13, Paragraph 3.2.1.2.1.](#)), IAs and Program Offices have the authority to utilize those funds for new obligations, obligation adjustments, expenditures, and outlays. BPC authorities typically receive Operations and Maintenance (O&M) appropriations with a POA of one or two FYs. At the end of the specific FY, which is September 30th, after an appropriation expires, absent an explicit ad hoc approval to use prior years funds, an IA is not permitted to create new obligations with expired funds.

**C15-Legacy.1.6.6.1. Residual Funds.** The IA must identify any residual funds for return as soon as possible and inform the DSCA (Office of International Operations (IOPS)) Program Manager (PM). Depending on the authority, State Title 22 funds may be reprogrammed for four years after the initial POA. DSCA determines if a modification should be tasked to return these funds, or if the funds should be returned during closure. When closure activities are complete, DFAS-IN closes the case in DIFS.

**C15-Legacy.3.18.1. Submittal to the Defense Security Cooperation Agency Case Writing and Development Division.** The IA will submit the draft BPC case documents to DSCA (IOPS/GEX/CWD) as early as possible to allow adequate time for obligation of funds and return of excess funds for other uses. A BPC case package must include the MOR and the final training and equipment list. If the BPC case will be funded via [FAA Section 632\(b\)](#), a copy of IAA, and any amendments will be attached to the draft BPC case package. At the latest, the IA should place the case in “Writing” status in DSAMS 60 days before the BPC program funds expire for new obligation.

**C15-Legacy.6.1. General.** Building Partner Capacity (BPC) Letters of Offer and Acceptance (LOAs) (also known as BPC cases) generally follow the same guidance provided in [Section C6.7.4.](#) outlining the appropriate use of an amendment or a modification. This section provides additional BPC specific guidance. [Section C6.7.6. “Reduction of Value on Unused Foreign Military Sales and BPC Cases”](#) provides additional guidance and [Section C6.7.5. “Request for Exceptions”](#) outlines the process to request an exception to existing SAMM policy.

- Revised:

**C15-Legacy.1.5.1. Current or Unexpired Funds.** Congress appropriates current-year funds, and establishes a POA (see [DoD FMR. DoD 7000.14-R. Volume 3 Chapter 13,](#)

[Paragraph 3.2.1.1.](#)) During the current-year period (see [DoD FMR, DoD 7000.14-R, Volume 3 Chapter 13, Paragraph 3.2.1.2.1.](#)), IAs and Program Offices have the authority to utilize those funds for new obligations, obligation adjustments, expenditures, and outlays. BPC authorities typically receive Operations and Maintenance (O&M) appropriations with a POA of one, two, or three FYs. At the end of the specific FY, which is September 30th (~~unless specified otherwise in legislation~~), an appropriation expires. ~~An IA is not permitted to create new obligations with expired funds, absent an explicit ad hoc approval to use prior years funds; an IA is not permitted to create new obligations with expired funds.~~ The USG manages funds during the POA to ensure residual funds are used to fulfill requirements on the case for which they were Congressionally Notified. The IA, in coordination with (IOPS/GCD) or (IOPS/REX), should work to determine whether it is beneficial to purchase additional spares/accessories and utilize residual funds instead of returning them.

**C15-Legacy.1.6.6.1. Residual Funds.** The IA, ~~with the (IOPS/GCD) RPD or (IOPS/REX) CPD coordination and approval,~~ must identify any residual funds for return as soon as possible ~~and inform the DSCA (Office of International Operations (IOPS)) Program Manager (PM).~~ Depending on the authority, State Title 22 funds may be reprogrammed for four years after the initial POA. ~~The CPD, RPD, or GPD determines if a modification should be tasked to return these funds for purposes other than the BPC case, the funds should be repurposed on the BPC case such as providing additional spares/accessories (see Section C15-Legacy.1.5.1.), or if the funds should be returned during closure. When closure activities are complete, DFAS-IN closes the case in DIFS.~~

**C15-Legacy.3.18.1. Submittal to the Defense Security Cooperation Agency Case Writing and Development Division.** The IA will submit the draft BPC case documents to DSCA (IOPS/GEX/CWD) as early as possible to allow adequate time for obligation of funds and return of excess funds for other uses. A BPC case package must include the MOR, ~~the final training and equipment list, the Congressional Notification document (for Ukraine Security Assistance Initiative (USAI) programs only), and any required releases.~~ If the BPC case will be funded via [FAA Section 632\(b\)](#), a copy of ~~the IAA (7600B Memorandum of Agreement)~~ and any amendments will be attached to the draft BPC case package. At the latest, the IA should place the case in “Writing” status in DSAMS 60 days before the BPC program funds expire for new **obligations**.

**C15-Legacy.6.1. General.** Building Partner Capacity (BPC) Letters of Offer and Acceptance (LOAs) (also known as BPC cases) generally follow the same guidance provided in [Section C6.7.4.](#) outlining the appropriate use of an amendment or a modification. This section provides additional BPC specific guidance. [Section C6.7.6. “Reduction of Value on Unused Foreign Military Sales and BPC Cases”](#) provides additional guidance and [Section C6.7.5. “Request for Exceptions”](#) outlines the process to request an exception to existing SAMM policy. ~~Submittal to DSCA, Office of International Operations, Global Execution Directorate, Case Writing and Development Division (DSCA (IOPS/GEX/CWD)) requires the same documents for basic BPC cases (see Section C15-Legacy.3.18.1.) except the Memorandum of Request (MOR) or other planning document is replaced with documentation explaining how the amendment or modification is updating the BPC case.~~

6. The following Appendix 6 notes are removed:

- Estimated Delivery to the Partner Nation - Building Partner Capacity (BPC)
- Estimated Delivery to the Partner Nation for Full Operational Capability Determination - Building Partner Capacity (BPC)

7. Appendix 8 S333 is updated per below:

- Current:

**S333.2.11.6. Payment of Reserve and National Guard Pay and Allowances.** DSCA-provided funds for Section 333 assistance may not be used for the payment of Reserve and National Guard Pay and Allowances.

- Revised:

**S333.2.11.6. Payment of Reserve and National Guard Pay and Allowances.** DSCA-provided funds for Section 333 assistance may not be used for the payment of Reserve and National Guard Pay and Allowances. **Pay and Allowances costs must be funded by service component appropriations, subject to availability and in accordance with service regulations. Travel costs necessary to execute the Section 333 activity for these personnel are an allowable expense that can be paid with Section 333 authorized funds using a BPC case or training grant.**

8. Global Clarification and Administrative updates are below:

- Chapter 15-Legacy sections, tables and figures will be moved as necessary to match equivalent topics in Chapter 15.
- For all SAMM BPC content, instances of the term period of performance will be updated to months (MOS) or allowable MOS as appropriate.

9. Appendix 8 Global Updates. Add the following to each of the following programs under “Section 1 – Program Description” in Appendix 8:

**“Chapter 15 provides general guidance for Building Partner Capacity (BPC) Programs using the Defense Security Assistance Management System - BPC Module. Section Chapter 15-Legacy provides general guidance for BPC Programs using the DSAMS case module. Program specific guidance is provided below.”**

- Afghanistan Security Forces Fund
- Coalition Readiness Support Program
- Counter-Islamic State of Iraq and Syria Train and Equip Fund

- Defense Nuclear Nonproliferation
- Indo-Pacific Maritime Security Initiative
- Peacekeeping Operations
- Section 1206 - Global Train and Equip
- Section 2282 - Global Train and Equip
- Section 333 - Foreign Security Forces: Authority to Build Capacity
- Ukraine Security Assistance Initiative

10. Update all Appendix 8 sections, as applicable, to introduce Building Partner Capacity Letters of Offer and Acceptance and refer to them as BPC cases and reference training grants as necessary.

11. Appropriation information for fiscal years 26/27 and 26/27/28 has been added for the following Security Cooperation Customer Codes as applicable: UW, VW, WL, FW, YB, ZB, ZN, WD, and WE.