



DEFENSE SECURITY COOPERATION AGENCY

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WASHINGTON, D.C. 20301-2800

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MEMORANDUM FOR DEPUTY UNDER SECRETARY OF THE AIR FORCE FOR
INTERNATIONAL AFFAIRS
DEPUTY ASSISTANT SECRETARY OF THE ARMY FOR
DEFENSE EXPORTS AND COOPERATION
DEPUTY ASSISTANT SECRETARY OF THE NAVY FOR
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DIRECTOR, MISSILE DEFENSE AGENCY
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DIRECTOR OF CYBERSECURITY DIRECTORATE AND DEPUTY
NATIONAL MANAGER FOR NATIONAL SECURITY
SYSTEMS, NATIONAL SECURITY AGENCY

SUBJECT: Defense Security Cooperation Agency Policy Memorandum 26-73, Updates to
Chapter 10 Foreign Military Training Report Requirements and Responsibilities
[SAMM E-Change 843]

References: (a) [Foreign Assistance Act \(FAA\) of 1961, section 656 \(22 U.S.C. 2416\)](#)
(b) [Public Law 110-161](#), Section 652 of the Consolidated Appropriations Act, 2008
(Division J)
(c) [Public Law 117-103](#), Section 7035(d)(2) of the Consolidated Appropriations
Act, 2022 (Division K)

This memorandum updates the Security Assistance Management Manual (SAMM),
Chapter 10, Section [C10.21.2. Foreign Military Training Report](#) (FMTR) to clarify roles,
responsibilities, and data requirements for data providers.

The policy in the attachment is incorporated into the SAMM at <https://samm.dsca.mil>.

If you have questions about this memorandum, please contact DSCA (Defense Security
Cooperation University, International Military Training and Education Division (DSCU/IMTE))

at dsca.pentagon.dscu-cos.list.intepp@mail.mil. Please reference the DSCA policy number and memorandum subject in your inquiry. For general questions about the SAMM, please contact DSCA (Office of Strategy, Plans, and Policy, Execution Policy and Analysis Directorate (SPP/EPA)) at dsca.ncr.spp.mbx.epa@mail.mil.

A handwritten signature in blue ink, appearing to read "Hussam Bader", with a large, stylized flourish at the end.

Hussam H. Bader
Acting Assistant Director
Strategy, Plans, and Policy

Attachment: SAMM E-Change 843 - Updates to Chapter 10 Foreign Military Training Report Requirements and Responsibilities.

Attachment: Security Assistance Management Manual E-Change 843

Updates to Chapter 10 Foreign Military Training Report Requirements and Responsibilities.

- 1) Update Chapter 10, Section C10.21.2. Foreign Military Training Report (and subsections) as follows:

C10.21.2. Foreign Military Training Report. The [Foreign Assistance Act \(FAA\), Section 656 \(22 U.S.C. 2416\)](#) and the annual Foreign Operations Appropriations Act require the Secretary of ~~Defense War~~ and Secretary of State to jointly prepare and submit the Foreign Military Training Report (FMTR) to the appropriate Congressional committees a report on all military training provided to foreign military personnel by the ~~DoD, Department of Homeland Security (DHS), DoW~~ and Department of State (State) during the previous fiscal year (FY) and all such training proposed for the current FY. ~~For the purpose of this report, “training” is defined as~~

C10.21.2.1. Definition of Training. In accordance with [Foreign Assistance Act, section 644\(n\) \(22 U.S.C. 2403, Section 2403\(n\)\)](#), military training provided to foreign military personnel encompasses all “military education and training” which “includes formal or informal instruction of foreign students in the United States or overseas by officers or employees of the United States, contract technicians, contractors (including instruction at civilian institutions), or by correspondence courses, technical, educational, or information publications and media of all kinds, training aids, orientation, and military advice to foreign military units and forces.” This definition includes any activity where a significant objective is the transfer of knowledge or skills (related to the performance of tasks of a military or defense nature) to units or individuals of foreign armed forces or foreign Ministry of Defense (MoD) civilians. ~~This definition includes only education and training events. It does not include military exercises. The timeline (See Table C10.T19.), ensures this report is compiled and submitted to Congress to meet the legislated deadline.~~

C10.21.2.1.1. Third Party Training. Any training occurring as the result of USG funds appropriated to the Department of War or the Department of State to foreign partners is subject to inclusion in this report. The data must include the country providing the training as well as the recipient country.

C10.21.2.1.2. Exclusions. Military exercises, Joint Combined Exchange Training (JCET), and institutional advising events are not included in this report.

C10.21.2.2. Description of Required Data Inputs. For each reportable event, data providers must properly record: the benefiting partner (country or territory name), the number of international military students and their units of operation, the dates and location of training, and the U.S. military units involved in each activity. DSCA may collect additional training data in the annual data call to meet additional reporting requirements.

C10.21.2.3. Program Applicability. If a training event occurs under a reportable authority or program and it meets the definition of training, then it must be reported. See table Table C10.T19. for a list of applicable programs.

Table C10.T19. Foreign Military Training Report Applicable Programs

- Air Force Security Assistance and Cooperation Directorate (AFSAC) FMS Schoolhouse
- Assistance to Europe, Eurasia, and Central Asia (AEECA)
- Coalition Readiness Support Program (CRSP)
- Counter-Islamic State of Iraq and Syria Train and Equip Fund (CTEF)
- Defense Nuclear Nonproliferation (DNNP)
- Department of State (DoS)-directed (SDD) Foreign Military Financing (FMF) for the Central American Regional Initiative (CAMRI)
- Excess Defense Articles (EDA)
- Global Security Contingency Fund (GSCF)
- DoW Overseas Humanitarian, Disaster, and Civic Aid (OHDACA) (See [Section C12.2.7.4.](#))
- Humanitarian Mine Action (HMA)
- Foreign Humanitarian Assistance (FHA)
- Foreign Military Sales (FMS)
- International Narcotics Control and Law Enforcement (INCLUE)
- Indo-Pacific Maritime Security Initiative (MSI)
- International Military Education and Training (IMET)
- Inter-American Air Forces Academy (IAAFA)
- Inter-European Air Forces Academy (IEAFA)
- Inter-American Defense College (IADC)
- Joint Ukraine Multinational Program – Services, Training and Articles Rapid Timeline (JUMPSTART) Program
- Leases of Defense Articles (LoDA)
- Naval Small Craft Instruction and Technical Training School (NAVSCIATTS)
- Nonproliferation, Anti-terrorism, Demining, and Related Programs (NADR)
- Non-Security Assistance, Unified Command
- Pakistan Stability Operations Funds (PSOF)
- Peacekeeping Operations (PKO)
- Professional Military Education (PME) Exchanges
- Reciprocal and Other Exchanges
- Section 321 – Training With Friendly Foreign Countries (Exchanges)
- Section 332 – International and Regional Organizations Defense Institutional Capacity Building

- Section 333 – Foreign Security Forces: Authority to Build Capacity
- Section 341 – DoW State Partnership Program (SPP)
- Section 342 – DoW Regional Centers (RCs) for Security Studies
- Section 343 – Western Hemisphere Institute for Security Cooperation (WHINSEC)
- Section 345 – Irregular Warfare Center (IWC) and Regional Defense Fellowship Program (RDFP)
- Section 346 – Distribution to Certain Foreign Military Personnel of Education and Training Materials and Information Technology to Enhance Military Interoperability with the Armed Forces
- Section 347 – Service Academies
- Section 348 – Aviation Leadership Program
- Section 349 – Inter-American Air Forces Academy (IAAFA)
- Section 350 – Inter-European Air Forces Academy (IEAFA)
- Section 351 – Inter-American Defense College (IADC)
- Section 352 – Naval Small Craft Instruction and Technical Training School (NAVSCIATTS)
- Sections 506 and 552 of the Foreign Assistance Act – Presidential Drawdown
- Section 1208 – Women, Peace, and Security (WPS)
- Section 1250, FY2016, NDAA, P.L. 114-92, as amended – Ukraine Security Assistance Initiative (USAI)
- Section 1323 of P.L. 118-159 – Taiwan Security Cooperation Initiative (TSCI)
- Special Defense Acquisition Fund (SDAF)
- Syria Train and Equip Fund (STEF)
- The U.S. Military Academies
- United States Coast Guard activities provided under the Department of Homeland Security (DHS)

C10.21.2.4. Data Requirements and Responsibilities for Input. Comprehensive reporting requirements are a MILGP responsibility. MILGPs are required to ensure that all reportable training conducted in their AOR, regardless of training provider or funding authority, is accurately tracked in SC-TMS in real-time. They are responsible for review and approval of all training data in their AOR and for making timely updates to inaccurate, incomplete, or inconsistent data. Implementing Agencies are required to support MILGPs in ensuring corrections, updates, or revisions to training data is completed in a timely manner.

C10.21.2.4.1. Case Managed Training Data. U.S. Combatant Commands (CCMDs) should coordinate MILGP completion of training data in the Security Assistance Network Web (SANWeb) SC-TMS database on a continual basis. It is the responsibility of Implementing Agencies to regularly review and update training data that resides in the Defense Security Assistance Management System (DSAMS). The data should be uploaded in real-time and all data should be finalized in SC-TMS once a training event has been completed. CCMDs and

MILGPs should ensure this data is continuously reviewed and validated year-round for both International Military Student (IMS) and Team training tracks.

C10.21.2.4.2. Non-Case Managed Training Data. All reportable training events that are not administered by the U.S. Military Department (MILDEP) Security Assistance organizations and funding or training requirements that are not processed within DSAMS must be entered by the MILGP in SC-TMS via the non-Case Managed tab. Data providers must share all data from the training event directly with the MILGP as soon as the activity has been completed.

C10.21.2.4.3. Classified Training Data. Classified training data must be submitted to DSCA via DoW SIPRNET with a copy of the Original Classification Authority (OCA). The OCA is required for DSCA to classify the report properly (see Executive Order 13526, “Classified National Security Information,” December 29, 2009).

C10.21.2.4.4. DoW Regional Centers and Service Academy Data. DoW Regional Centers must ensure their data is shared with DSCA in accordance with the best practices outlined in the annual FMTR Data Call Memo. The Service Academies must provide support in validating IMS data in SC-TMS and ensure that pricing data is accurate.

C10.21.2.4.5. Department of State Data. State must provide all reportable data to MILGPs on a continual basis for entry into SC-TMS. MILGPs maintain responsibility for ensuring that State data is validated and tracked in SC-TMS.

C10.21.2.5. Report Preparation. All reportable training activities must be shared with and collected by DSCA to prepare the FMTR. At the end of the fiscal year, DSCA issues the annual FMTR Data Call tasking message outlining detailed reporting procedures and administrative guidance for the report. Upon receipt of the tasking message, the CCMDs and MILDEPs will ensure the data call message is disseminated to all MILGPs and reporting Country Program Managers so that they complete remaining training data inputs in SC-TMS and DSAMS. CCMDs are required to conduct a training data compliance review in SC-TMS correcting any errors and providing any missing information. MILDEPs are required to provide support to the CCMDs in timely verification of training data.

C10.21.2.6. Delivery to Congress. DSCA will formally share DoW finalized inputs to State for State’s review, validation, and addition of any reportable State data not previously shared with DoW. In accordance with 22 U.S.C. 2416, State must make the unclassified portions of the report available to the public on the internet.

Table C10.T19. Foreign Military Training Report Preparation Timeline

Date*		Action
August	End	DSCA (DSCU/IMTE) issues the annual FMTR Data Call tasking message to all training activities, Military Departments (MILDEPs), CCMDs, The Joint Staff, and SCOs, outlining detailed reporting procedures and administrative guidance for the report.

		This message includes the non-security assistance (Non-SA) Microsoft Excel workbook used to report training information not managed in in the Security Cooperation Training Management System (SC-TMS).
September	Start	Upon receipt of the tasking message, the CCMDs and MILDEPs will provide their training data provider points of contact (POCs) to DSCA. Within SC-TMS, SCOs complete all data inputs/updates for geographic CCMD review. CCMDs and MILDEPs begin their training data compliance review in SC-TMS correcting any errors and providing any missing information. Non-SA Data providers compile and prepare their programs submissions in the Microsoft Excel Non-SA workbook and coordinate with their DoD sponsors for review.
	End	End of the fiscal year training data compliance review in SC-TMS must be complete and the fiscal year dataset is finalized.
October	Start	The finalized fiscal year dataset is downloaded from SC-TMS and imported into the FMTR data system. Initial data validation procedures begin.
	Mid	DSCA compiles data received from SC-TMS with reported Non-SA Data sheets. Data validation checks are performed and DSCA works directly with non-SA data providers to correct errors. DSCA finalizes updates to the body of the report, including the listing of training programs and report package.
	End	DSCA prepares draft FMTR for internal review.
November	Start	DSCA prepares the final FMTR draft for internal/external organizations' coordination.
	Mid	DSCA begins internal/external coordination with DSCA Directorates, DoD General Counsel (DoD GC), DoD Legislative Affairs (DoD LA), Joint Staff, OSD Regional offices. A copy is forwarded to State.
	End	DSCA completes resolution and consolidation of comments from the internal/external coordination.
December	Start	DSCA prepares the final "Signature Report" and completes any updates to the DoD staffing package.
	Mid	Report is forwarded to the DSCA's Front Office for approval and Director's signature. The signed report is forwarded to the Under Secretary of Defense for Policy (USD(P)) for approval and signature.
	End	Upon receipt of USD(P) approval, DSCA forwards the signed report to State—Under Secretary of State For Political Affairs.
January	Start	State begins their internal coordination process.

	Mid	DSCA works with State to finalize any report related issues. State finalizes their report edits.
	End	State prepares printed copies of the report for delivery to Congress.
* Note: Dates may vary depending on the work week each year		

- 2) Update the following programs list in Appendix 8 with the following FMTR applicability statement:

“Section #. Foreign Military Training Report. All training conducted under [Program] is subject to inclusion in the annual Foreign Military Training Report (FMTR). In the context of activities pursuant to [10 U.S.C. 332](#), DoW conducts both advising and training activities. This report only includes Section 332 data related to training activities. It does not include institutional advising activities conducted under these authorities. See [Section C10.21.2](#). for more information.”

Programs:

- [Section 332 - International and Regional Organizations Defense Institutional Capacity Building](#)
- [Section 332\(a\) - Ministry of Defense Advising Programs](#)
- [Section 332\(b\) - Non-Resident Advisory Programs - Defense Institutional Capacity Building](#)
- [Section 332\(b\) and Section 1210 of P.L. 116-92 - Legal Institutional Capacity Building Initiative](#)